



# **Operational Conditions for the use of Professional Certification Courseware**

Version 1.0 February 2026

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## 1. Purpose

The purpose of this document is to provide guidance to Training Providers who wish to use BCS Professional Certifications Courseware.

## 2. Guidelines

BCS will make available a full set of courseware, including comprehensive slides, syllabus mapping, session plans, case study exercises and tutor notes, to support Training Providers delivering a number of our certifications

The courseware is available in an editable PDF format to allow Training Providers to use the courseware in its entirety, or to adapt and modify to incorporate into existing materials.

Training Providers that would like access to the BCS courseware should contact their Account Manager who will arrange the access to the required documentation via the Training Provider Resources SharePoint site.

Training Providers must ensure that all courseware materials are stored securely and only staff that need access to fulfil their role should have it.

Courseware materials must not be resold or repurposed and remain the intellectual property of BCS.



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