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Minutes of the BCS L&D SG Committee
Meeting Held on Monday April 16th, 2018
GoToMeeting @19:00

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Agenda

1) Welcome and apologies (Kevin)

2) Minutes of previous meeting (ALL)

3) Matters Arising

4) Finance Update (Mark)

5) Events Schedule

6) Membership report (Gary)

7) Inclusion and Diversity (Ismini)

8) Any other business

9) Date of next meeting (21st May)

Minutes

1. Attendees

	Action by
Present: Kevin Streater, Gary Thornton, Michelle Kaye, Mark Palmer, Elaine Cook, Ken Gaines	
Apologies received: from: Ismini Vasileiou, Sue Martin	

2. Minutes of previous meeting:

	Action by
The minutes of the 19/3/18 meeting were approved	

3. Matters arising:

	Action by
Michelle asked about progress with the 'Blog Doc'. Kevin said that it is still in progress.	KS
Mark confirmed that the budget for 2018/19 had been submitted.	None
Kevin said that we are still waiting for a date from David Kinsella for the proposed Digital Badging conference.	
Kevin said that we are in the process of raising a SFR for the book we are producing with CEdMA.	KS

4. Finance update

	Action by
We are 99% spent, so have £99 to last until August.	None
We have asked for £4,000 for 2018/19 to cover general expenses, everything else will be on SFR so details for submission will need to be prepared in good time.	MP

5. Events schedule

	Action by
We are still waiting for a date from David Kinsella for the proposed Digital Badging conference (March/April 2019). Ken said that he is meeting Mr Kirk this week and will raise it with him. It was stressed that we need to agree the date by June/July in order to ensure everything could be set up in time.	KS/KG
Michelle reminded us of the URL for the shared development document so we can work together on the ideas for the conference https://1drv.ms/x/s!Ak6VyToxQtvWmjTVn8Q9VyncGkim	All
We agreed that anything we produced for the conference should be reproducible for other events, webinars, joint presentations with Branches etc. Gary said that he would need some of this for the presentation at the Nottingham Branch (17/9/18).	All
Kevin suggested that we use the time from now to June (and the next 2 meetings) to ensure that we have a robust framework for developing the material. We will need this in order to prepare the SFR in any case.	All
Location for conference still being discussed.	KS/MK
Kevin has spoken to Don Taylor at LPI about the webinar on Competency & SFIA. LPI are keen to do something.	KS
We have some provisional dates for Paul Jagger's 'Archives of IT' presentation. Kevin to circulate.	KS
Webinar on course evaluation and assessment still in progress	KS/SM/EC
AGM date agreed to coincide with CEdMA conference again. 8th October.	KS
Ken explained that FT College courses now need some employer input (could be webinars or presentations etc) and that the SG membership might be able to contribute to this. The committee agreed that we should look further into it.	KG/All
We discussed what we thought the SG should be promoting for our members, moving beyond apprenticeships, and Elaine suggested survey. Elaine offered to draft this and everyone said they would contribute some questions to her. The feedback we got from LT18 could also be an input to this (see below)	EC ALL
What is the next big thing in IT L&D	

	Qty
VR	3
Chatbots	2
Blended Augmented VR Solution	
Content Curation	
Curation	
Virtuality - Classrooms Learning etc	
Video	
Peer Sharing/Learning	
Consumerised Learning	
Augmented Reality	
Adaptive Learning	
AI	
Live Online Learning	

6. Membership report

	Action by
Gary reported the membership numbers. We have seen a small reduction (1.6%) in numbers since the last AGM. Numbers (BCS members only) stand at: Male – 1162 Female – 327 Not declared - 25	GT

7. Equality, Inclusion & Diversity

	Action by
The committee believe that we are demonstrating good practice in this area. L&D SG is international and has members from different countries and ethnic groups. We ensure, as far as possible, that dietary requirements are met at meetings. We ensure disabled access to meetings.	

8. Any other business

	Action by
Kevin reported that feedback from the Member Groups event was that L&D SG were actually leading the way in many of the best practices. We should think about ways that we can assist other SGs and Branches.	KS/All

9. DT&P of next meeting

	Action by
Mon, March 21st 7:00 PM - 8:00 PM GMT	