## Minutes of the 2019 BCS PHCSG 38TH AGM

**Held on Thursday 10th October 2019**

**At 4.00 pm**

**Billesley Manor Hall**

**Near Stratford-on-Avon**

**Minute taker**

Grizelda Moules

### 1. Welcome and introductions

**Chair**

Dr John Robinson

**Present:**

Dr John Robinson  
Dr Geoff Schrecker  
Miriam Lemar  
Dr Beverley Ellis  
Dr Mary Hawking  
Dr Paul Singer  
Roz Foad  
Grizelda Moules  
Dr John Lockley  
Dr Nick Booth  
Dr Neill Jones  
Jennie Johnson  
Ian Herbert

Total 25

### 2. Apologies for absence

Apologies received to date:  

Apologies have been received from Dr Nilesh Jain,

### 3. Minutes of 2018 AGM

**Secretary**

Miriam Lemar

Minutes of the 2018 AGM are available online and were shown. Accepted as a true record.

**Proposed by John Robinson**

**Seconded by Mary Hawking**

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<th>Vote</th>
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<td>carried</td>
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### 4. Matters arising from the Minutes

**Secretary**

Miriam Lemar

There were no matters arising.

### 5. Elections

**Secretary**

Miriam Lemar

The following were accepted as elections to the Committee:

John Robinson as Chair
Grizelda Moules
Paul Singer
Mary Hawking
Julian Costello
Richard Williams
Dr John Robinson gave his report and it was projected. Around 60 delegates had attended the Education Day today. The Education Day is funded by the BCS. Their objective is to make IT good for society. A further Education Day is planned for Newcastle in March.

There had been a CLIC SIG in Lutterworth in conjunction with Ralph Sullivan regarding a scoping paper about the GPGPG5 new set of guidelines.

Julian Costello had attended Anouk Shah’s work on standardisation of diagnoses and it was suggested that we conform to the secondary care method of standardisation. Current problems with emails to the discuss list were being investigated.

The Chair wished to thank Jennie Johnson for her work in promoting events.

He also thanked Ian Herbert who was stepping down from the Committee, for all his contributions over the years, with special regard to convening the CLIC SIG Meetings.

Miriam added her thanks to The Chair for all the work he had done. (Round of applause.)

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<th>Action Items</th>
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<tr>
<td>These reports were carried together later</td>
<td>Carried</td>
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### 7. Other Officer’s Reports

<table>
<thead>
<tr>
<th>a) Vice-Chair’s Report</th>
<th>[Vice-Chair, Geoff Schrecker]</th>
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<tr>
<td>Action Items</td>
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<td>These reports were carried together later.</td>
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<tr>
<th>b) Secretary’s Report,</th>
<th>[Secretary, Miriam Lemar]</th>
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<tbody>
<tr>
<td>Action Items</td>
<td>These reports were carried together</td>
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<tr>
<td>Proposed: Robert Trehearne Jones</td>
<td>Carried</td>
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<td>Seconded: Roz Foad</td>
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<th>c) Treasurer’s Report,</th>
<th>[Treasurer Nilesh Jain]</th>
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This report is available online and was projected. John Robinson read out the report as Nilesh was still travelling. Money from BCS was available to cover expenses such as travelling to meetings.

Comments:
Neill Jones asked how many members we currently had. John Lockley asked if we could have improvements in communications eg website updates. Robert had attended a BCS convention at which others had voiced the same opinion. He will be taking part in the next convention and will raise the communication problems again. Ian Herbert said that communications had become worse over the last ten years. Ian also said that he was very concerned about LHCRE and felt it would be very important to consider this at a CLICSIG as it was a very pressing problem. Dai had contacted Marcus Baw (RCGP) concerning the infrastructure as he had had 3 weeks of infrastructure problems which are becoming worse, particularly at the coalface where there is considerable pressure. This might be a contractual issue e.g. with the BMA.

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<tr>
<td>Proposed: Nick Booth</td>
<td>Carried</td>
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<tr>
<td>Seconded: Ian Herbert</td>
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8. Report from CLICSIG

This report is available online, was projected and Ian presented his report, but would now stand down from this post. Report of the PHCSG CLICSIG Convenor for the year 2018 - 2019

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<tr>
<td>Proposed: Grizelda Moules</td>
<td>Carried unanimously.</td>
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<td>Seconded: Mary Hawking</td>
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9. Date of Next Committee Meeting

[Chair, Dr John Robinson]

Next committee meetings:

After this meeting at 4.50 pm today and on 13th December 2019 in London. This meeting closed at 4.30 p.m.

10. Date of Next AGM

[Chair, Dr John Robinson]

The venue and date to be confirmed and circulated, but would be around October 2020. We need to watch dates and avoid clashes.