

Annual General Meeting 2018-10-08 19:00 – 19:30 Online (GoToMeeting)

Minutes

Attendees: Gary Lefman (GL) (Chair), Peter Eldridge (PE) (Treasurer), Chris Lynch (CL) (Secretary), Paul Stevens (PS) (Membership Secretary), Tracy King (TK) (Events Coordinator), David Miller (DM) (General Committee), Ste Nadin (SN) (General Committee), Subramonian Krishna Sarma (SKS) (General Committee), Craig Barber (CB) (General Committee), Bev Cook (BC) (General Committee), Kathryn Baguley (KB) (General Committee), Nicholas Eworth (NE) (Member), Ed Magnuszewski (EM) (Member), Graham Turner (GT) (Member)

Apologies: Kedisha Taitt (KT)

#	Content	Туре	Assignee	Due Date
	Meeting opened at 19:00			
1	Welcome, Introductions, and Apologies			
	GL welcomed everyone in the room and extended	I		
	apologies for KT.			
2	Minutes of 2017 AGM			
	 Link to minutes goo.gl/8vL8XH) was shared with attendees. 	I		
	• No outstanding items and no matters arising.	I		
	• GL asked attendees to send matters arising later	I.		
	to nottm-ch@bcs.org.uk.			
3	Chair's Report			
	• GL thanked the 2017 – 2018 committee:	I.		
	 Begonia Almena (Industry Liaison Officer) 			
	 Kathryn Baguley (General Committee) 			
	 Craig Barber (General Committee) 			
	 Oliver Betts-Richards (Social Media 			
	Officer)			
	 Bev Cook (General Committee) 			
	 Peter Eldridge (Treasurer) 			
	 Tracy King (Events Coordinator) 			
	 Subbu Krishna Sarma (General 			
	Committee)			
	 Chris Lynch (Secretary) 			
	 David Miller (General Committee) 			
	 Ste Nadin (General Committee) 			
	 Matthew Pitt (General Committee) 			
	 Paul Stevens (Membership Secretary) 			
	 Kedisha Taitt (Education Liaison Officer) 			
1	 GL was pleased with the improvement in diversity 	I		
1	on the committee, with an increase to 33%			
	women (we still need to aim towards 50%).			
	Committee members span a broad background,			

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	and most have taken the Unconscious Bias			
	training.			
	GL described three new policies introduced in	the I		
	year:			
	 Mission Statement 			
	 Committee Election Policy 			
	 Communication Strategy 			
	 Ten events were held throughout the year, with 	th I		
	guest speakers talking on topics that includes			
	cyber security, robotics, artificial intelligence,			
	devops, career development, GDPR, and bitco	in.		
	 Annual attendance 551, down 10% y/y. 	I		
	 Attendance was recorded at 100% of bookings 	5 I		
	before a sign-in kiosk was setup to record			
	attendance.			
	• Attendance at the 2018-06-18 event was low,			
	most likely due to the England vs. Tunisia gam	e in		
	the World Cup.			
	• Average attendance of 63.11% is above			
	expectations of 40% of bookings. This figure w	ill		
	be helpful in calculating the catering budget.			
	• On 2018-08-31 the branch had 1222 members			
	 17% female, 82% male, 1% undetermi 	ned.		
	An increase of 1% y/y for female			
	members. Overall a reduction of 149	ino		
	members y/y. The reason for this decl is unknown.	ine		
	 497 chartered members constitutes 42 	1%		
	of the membership.	170		
	 MBCS: 787 AMBCS:279 FBCS: 68 Stude 	ent.		
	50 Other: 38			
	 International:12 Lifetime: 24 YPG:209 			
	• GL presented a pyramid chart that showed the			
	shape of gender distribution in the branch			
	compared with the rest of the BCS. GL Noted	an		
	interesting spike in females aged between 30			
	34 (Millennials). The branch female age peaks			
	around the advent of modern computing (50-	54)		
	and is equal to the male peak (Generation X).			
	GL presented charts describing the geographic	:		
	distribution of branch members. The order of			
	five largest groups of members from most to l	east		
	are:			
	 Nottingham 			
	o Derby			
	o Lincoln			
	o Newark			
	o Belper			
	The majority of branch members reside along			
	M1 corridor and there are very few clusters of			

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<u> </u>		members in Lincolnshire.	.,,,,,		
	•	Three students were awarded the BCS Student	1		
	-	Prize consisting of £150, one-year membership of	•		
		the BCS (AMBCS or MBCS), and a certificate. The			
		winners were:			
		 Rebecca Tickle, BSc Computer Science, 			
		BCS, The Chartered Institute for IT Prize			
		 Adam Slack, BSc Computer Science, Best Student in Computer Science Cluster 			
		·			
		 Cullen Gaskell, BSc Games Computing, Outstanding Contribution to Computer 			
		Outstanding Contribution to Computer			
		Science			
	•	The only BCS Student Chapter in the region is at	I		
<u> </u>	_	Nottingham Trent university.			
4	Treasu	rer's Report			
	•	2016 – 2017 expenditure was £2,762			
	•	2017 – 2018 expenditure was £3,610, an increase			
		of £848:			
		 £1,578 room hire 			
		 £912 catering 			
		 £514 speakers' expenses* 			
		 £538 student prizes 			
		 £69 other costs 			
		* Chair's note: All three student prizes			
		were requested and issued by 2018-07-			
		31, but the cost of only two is rendered in			
		the accounts.			
	•	PE explained the variance in expenditure and the	1		
		relation to BCS payment of VAT.			
	•	2017 – 2018 budget was £4,713:	1		
		o £1,540 room hire			
		 £1,265 catering 			
		 £340 special projects 			
		 £1,100 speakers' expenses 			
		 £808 student prizes 			
	•	PE explained that special project funding is			
		centrally managed by HQ and does not form part	•		
		of the branch expenditure.			
	•	2018 – 2019 budget is £4,250, which is a reduction	1		
	-	of £108 (10%) y/y:			
		\circ £1,400 room hire			
		 £1,400 room me £1,042 catering 			
		 £1,280 special projects 			
		 £1,000 speakers' expenses 			
		 £808 student prizes 			
5	Floctio	n of Officers			
5	Electio				
	•	An election was held for the roles of Chair,			
		Treasurer, and Inclusion and Diversity Officer.	.		
	•	GL and PE stood for re-election as Chair and			
		Treasurer respectively.			

#	Content		Assignee	Due Date
	 Nominations closed on 2018-10-08. GL stated that CL received no additional nominations before the closing date. 	I		
	 Voting was carried out as a show of hands. 	1		
	 Nominee for Chair: GL, proposed by DM and 	i		
	seconded by TK.			
	 Members in favour of GL as Chair: 7, and those against: 0. 	I		
	 GL was duly re-elected as the Nottingham and Derby Branch Chair. 	D		
	 Nominee for Treasurer: PE, proposed by GL and seconded by CL. 	I		
	 Members in favour of PE as Treasurer: 7, and those against: 0. 	I		
	 PE was duly re-elected as the Nottingham and Derby Branch Treasurer. 	D		
	 Nominee for Inclusion and Diversity Officer: GL, proposed by CL and seconded by PE. 	I		
	 Members in favour of GL as Inclusion and Diversity Officer: 7, and those against: 0. 	I		
	• GL was duly elected as the Nottingham and Derby Branch Inclusion and Diversity Officer.	D		
	• GL invited members to consider a role on the branch committee and to join the next committee meeting on 2018-12-10 for selection.	I		
6	Any Other Business			
	• PS raised the topic of an Identity and Access Mgt Session for the 2018/2019 Programme. TK asked	A	PS	ТВА
	PS to send her the notes he had on the topic so they could determine a way forward for the topic			
	 PE wished to record his thanks to GL for the stewardship and management of the Committee through the year 	I		
	Meeting closed at 19:40.			

NOTE: QUORUM IS 1/3 OF COMMITTEE MEMBERS. CURRENTLY THERE ARE 14 SERVING COMMITTEE MEMBERS, SO QUORUM IS >= 5.