Nottingham and Derby Branch

The Chartered Institute for IT

Minutes

Attendees: Tom James (TJ) (Chair), Paul Stevens (PS) (Membership Secretary), David Miller (DM) (Committee), Bev Cook (BC) (Committee), 27 Members

Apologies: Peter Eldridge (PE) (Treasurer)

#	Content	Type	Assigned To	Due Date
1	**Previous AGM Minutes** TJ distributed the minutes of the previous AGM prior to this year's AGM to allow members to review and raise any objections. No objections were raised to these.	I		
2	**Chairman's Report** TC welcomed all attendees to the meeting and gave a presentation to outline the highlights from the branch's last 12 months. ● TJ thanked the committee for the last year, which consisted of: **Chairperson**: Tom James **Treasurer**: Peter Eldridge **Membership Secretary**: Paul Stevens **Events Coordinator**: Tom James **General Members**: David Miller, Bev Cook ● The branch held 11 meetings over the course of the year. This included a special Agile event at Nottingham Trent University, which was well attended by students. It was also well supported by BCS Nottingham and Derby members who spoke at the event. ● Two student prizes were issued by the branch this year. They were awarded to two of the local higher education institutions: University of Nottingham ○ **Winner**: Luke Geeson – Final year Computer Science ○ **Awarded for:** Promoting the wider impact of Computer Science ○ **Prize:** £150 & Annual BCS Membership	I I I		

	Nottingham Trent University ○ **Winner:** Thomas Bradford – Final year Software Engineering ○ **Awarded for:** Best student in the Computer Science cluster ○ **Prize:** £150 & Annual BCS Membership ● The main 2015/16 initiatives were: ○ Promote student engagement ○ Post presentation social and networking events ○ 2 student prizes awarded ○ Organise Trent University Special Event ○ Requirements Engineering Special Events ○ 4 committee meetings ● Ambitions for 2016/17 are: ○ Extend student participation ○ University hosted events ○ Student prizes extended to Lincoln University ○ Greater workshop style events ○ Continue Requirements Engineering themed events	I I		
3	**Treasurer's Report** PS kindly compiled the treasurer's report, which TC delivered in PS's absence. ● Recent budgets stabilised following a several years of financial restraint ● 2015 - 2016 budget allocation from HQ: £4,206 ● 2015 - 2016 actual spend: £2,622 ● Some speakers did not request expenses ● Recovery of VAT by HQ on some costs – Amount recoverable varies year on year ● 2016 – 2017 – budget allocation: £4,208 ● 2016 – 2017 budget slightly reduced from last year (in relative terms, although the amount is higher): ● (+) Anticipated reduction in speaker expense costs ● (-) Lincoln University student prize included ● (-) Increased venue hire costs	I		
4	**Election of Officers** TC announced the outcome of the committee election which was the result of a request for nominations for all electable posts prior to the meeting. **Chairperson** **Candidates:**			

	Name **Proposer** **Seconder** 1. Tom James Bev Cook David Miller **Result:** Tom James re-elected unopposed **Treasurer** **Candidates:** **Name** **Proposer** **Seconder** 1. Peter Eldridge David Miller Tom James **Result:** Peter Eldridge re-elected unopposed **Secretary** No candidates. Post left vacant.	D D I		
5	**Committee Membership** TC encouraged and welcomed new members to the committee.	I		
6	**Any Other Business** There was no other business that arose.			
7	**Meeting Closed at 19:30**			