



BCS Health and Care Scotland

AGM 23rd November 2020

Minute of meeting

Welcome & introduction

In attendance: Elena Beratabide (EB; Chair), Sharon Levy (SL; Treasurer), Katie MacLure (KM), Nicola Henderson (NH)

Apologies

Margaret Moore (MM), Sal Hryniewicz (BCS HQ)

Minutes from previous AGM

A link and associated papers were posted along with the AGM notice on a temporary [website](#) created by SL while an editable BCS hosted webpage remains under development. The minutes were deemed an accurate and true reflection of the 2019 AGM by committee members who had attended both meetings (SL, KM).

Chair's report

The Chair's report had been posted along with minutes and other AGM papers on the temporary website as previously described. The Chair (EB) reiterated that the aims & values of the BCS H&C Scotland remain the same and were agreed going forward by those in attendance. The intention is to continue to organise and participate in events, linking with other digital health groups and networks, hosting talks to engage with the broadest range of health, social and care professionals with an interest in all things related to digital health and care. Acceptance of the Chair's report was proposed and seconded (SL, NH).

Treasurer's report

Also posted on the temporary website was the treasurer's (SL) report. A considerable underspend on last year's budget of £5,520 with only £596.83 spent was due to Covid-19 restrictions on attendance and live event organisation. Treasurer's report accepted as accurate (EB, NH). The budget from BCS HQ for 2020/21 is £4280.85.

Election/ratification of committee members

Chair: EB stepping down after 2 years in post. KM proposed and seconded (MM, SL). KM expressed a desire to see BCS Health & Care Scotland continue and grow again. Regular meetings, increased

committee and wider membership engagement in organising and attending talks and events, growing the network for the benefit of all health and care professionals with an interest in digital. KM to remain as BCS BMJ HCI Chair of live Journal Club. KM to encourage other BCS member to shadow on DigiFest Steering Group with a view to stepping down.

Treasurer: SL to remain in post (NH, KM).

Secretary: to be confirmed (KM to provide temporary cover) with admin support from BCS HQ.

Young People Liaison Officer: Jon Mavares has stepped down from the committee. This post remains vacant.

Other committee members ongoing commitment: to be confirmed

SL proposed, and KM and NH supported, formal thanks to EB for chairing over the last 2 years in such challenging times. Links have been extended with further networking within Scottish Government and NHS Education for Scotland. A clear need for support from BCS HQ especially to facilitate a new website to be prioritised. EB will continue on the committee without office.

It was proposed and accepted that Nicola Henderson be adopted on to the committee (KM, SL) pending submission of nomination form.

Talks Trevor Runcie

AOCB

1. DigiFest2020 Prizes agreed for best service development & best research projects – BCS membership for winning main author in each category + voucher £50 first prize; voucher £25 runner up in each category; all 4 invited to give talks and Q&A for BCS H&C Scotland based on recorded DigiFest2020.
2. DigiFest2020 virtual booth content in place of usual workshop to be based on BCS Health & Care Executive CPD study. KM to organise and recruit support from BCS H&C Scotland committee to host.
3. KM proposed talk from Prof Trevor Runcie on Health Data Science supported by SL.
4. Initial monthly committee meetings agreed changing to 2 monthly once programme of talks agreed. First meeting potentially tied in to DigiFest2020 hosted virtual booth, if possible (KM).

Date of next meeting tbc within December 2020.