bcs — The Chartered Institute for IT

Health and Care Scotland

AGM AGENDA

Tuesday 19th October 2021 from 14:00-15:00

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1. Welcome & introductions

2. Apologies

3. Minutes of previous AGM

4. Chair's report

5. Treasurer's report

6. Election/ratification of committee members

7. AOCB

8. Next meeting: tbc

BCS Health and Care Scotland
AGM 23rd November 2020
Minute of meeting

Welcome & introduction

In attendance: Elena Beratabide (EB; Chair), Sharon Levy (SL; Treasurer), Katie MacLure (KM), Nicola Henderson (NH)

Apologies

Margaret Moore (MM), Sal Hrynkiewicz (BCS HQ)

Minutes from previous AGM

A link and associated papers were posted along with the AGM notice on a temporary website created by SL while an editable BCS hosted webpage remains under development. The minutes were deemed an accurate and true reflection of the 2019 AGM by committee members who had attended both meetings (SL, KM).

Chair's report

The Chair's report had been posted along with minutes and other AGM papers on the temporary website as previously described. The Chair (EB) reiterated that the aims & values of the BCS H&C Scotland remain the same and were agreed going forward by those in attendance. The intention is to continue to organise and participate in events, linking with other digital health groups and networks, hosting talks to engage with the broadest range of health, social and care professionals with an interest in all things related to digital health and care. Acceptance of the Chair's report was proposed and seconded (SL, NH).

Treasurer's report

Also posted on the temporary website was the treasurer's (SL) report. A considerable underspend on last year's budget of £5,520 with only £596.83 spent was due to Covid-19 restrictions on attendance and live event organisation. Treasurer's report accepted as accurate (EB, NH). The budget from BCS HQ for 2020/21 is £4280.85.

Election/ratification of committee members

Chair: EB stepping down after 2 years in post. KM proposed and seconded (MM, SL). KM expressed a desire to see BCS Health & Care Scotland continue and grow again. Regular meetings, increased

committee and wider membership engagement in organising and attending talks and events, growing the network for the benefit of all health and care professionals with an interest in digital. KM to remain as BCS BMJ HCI Chair of live Journal Club. KM to encourage other BCS member to shadow on DigiFest Steering Group with a view to stepping down.

Treasurer: SL to remain in post (NH, KM).

Secretary: to be confirmed (KM to provide temporary cover) with admin support from BCS HQ.

Young People Liaison Officer: Jon Mavares has stepped down from the committee. This post remains vacant.

Other committee members ongoing commitment: to be confirmed

SL proposed, and KM and NH supported, formal thanks to EB for chairing over the last 2 years in such challenging times. Links have been extended with further networking within Scottish Government and NHS Education for Scotland. A clear need for support from BCS HQ especially to facilitate a new website to be prioritised. EB will continue on the committee without office.

It was proposed and accepted that Nicola Henderson be adopted on to the committee (KM, SL) pending submission of nomination form.

Talks Trevor Runcie

AOCB

1. DigiFest2020 Prizes agreed for best service development & best research projects – BCS membership for winning main author in each category + voucher £50 first prize; voucher £25 runner up in each category; all 4 invited to give talks and Q&A for BCS H&C Scotland based on recorded DigiFest2020.
2. DigiFest2020 virtual booth content in place of usual workshop to be based on BCS Health & Care Executive CPD study. KM to organise and recruit support from BCS H&C Scotland committee to host.
3. KM proposed talk from Prof Trevor Runcie on Health Data Science supported by SL.
4. Initial monthly committee meetings agreed changing to 2 monthly once programme of talks agreed. First meeting potentially tied in to DigiFest2020 hosted virtual booth, if possible (KM).

Date of next meeting tbc within December 2020.

Chair's report - Katie

Branch & SG Membership Counts

bcs
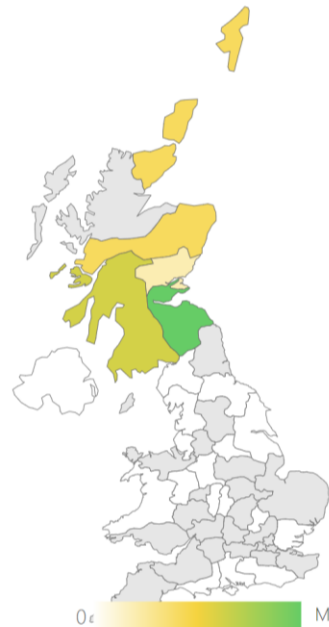The Chartered Institute for IT

Last Updated: 18-Oct-21

Branch Selector

All

Specialist Group

Health & Care Scotland
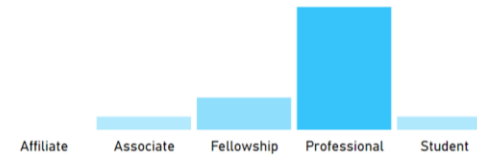
All Branches: 43948

Health & Care Scotland: 112 Members

(i) Reset Selection

Grade	Member Count
Affiliate	0
Associate	<10
Fellowship	22
Professional	84
Student	<10
Total	**112**

Age Range	Member Count
< 20	0
20 - 25	<10
26 - 30	<10
31 - 40	<10
41 - 50	26
51 - 60	43
61 - 70	24
70+	<10
Undisclosed	<10
Total	**112**
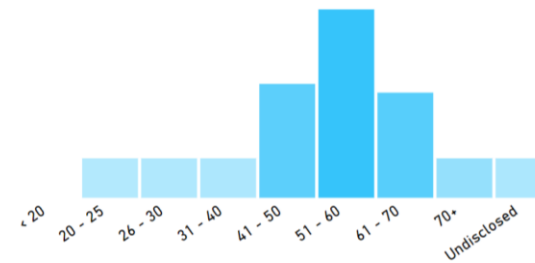
Gender	Member Count
Female	16
Male	71
Undisclosed	25
Total	**112**

Primary branch allocation based on postcode entered in membership sign-up.

0   Max

Grade Distribution

Affiliate   Associate   Fellowship   Professional   Student

Age Range Distribution

< 20   20 - 25   26 - 30   31 - 40   41 - 50   51 - 60   61 - 70   70+   Undisclosed

Gender Distribution

Female   Male   Undisclosed

Success	Additional Comments
1. Contributed to DigiFest2020 by sponsoring and running the Poster sessions.	Looking to have someone shadow with a view to KM handing over.
2. Ran a breadth of talks representing a wide range of health and care professions. Also reinstated the Derek Hoy Memorial Lecture.	Please see list below
3. We actively seek new members to join us and reach out to groups and communities that are often underrepresented in the IT arena. We are supporting members from across Scotland and use technology to bridge geographical barriers.	We need to focus on encouraging participation with the wider membership of the group. Covid-19 has seen pluses and minuses for people.

Planned Activity	Additional Comments
1. Continue to be involved in DigiFest2021 sponsoring and presenting the Poster sessions.	This is a key conference in digital health led by Scottish Government. The Steering Group which KM attends throughout the year meets monthly the nearer the event weekly. Our group sponsors the Poster Abstract prizes. KM chairs the review panel and runs poster presentations at the event.
1. Run a pre-DigiFest2021 event on Professional Recognition with a panel of experts from across the UK.	We have been able to arrange a panel discussion with experts form across the UK.
1. Deliver a wide range of talks to our membership to help build networking and involvement.	We continue to arrange a diverse range of talks including the Derek Hoy Memorial Lecture. BCS HQ have been supporting these events by advertising and webhosting.

Impediment	Description
1. Covid-19 has impacted much of our membership many of whom will be working on NHS and HSCP emergency measures.	People may have less availability or less enthusiasm for more screen time. Some prefer face-to-face events with more social activity.
1. Committee meetings have been poorly attended impacting our ability to take decisions and plan for future meetings.	We have only had the chair and treasurer attend any meetings since March 2021. We tried running both lunchtime and early evening meetings same day which allowed MM to take part.
1. Organisation of events has been largely led by the Chair and Treasurer.	Both have built networks and find no difficulty in arranging events with excellent speakers. However, this should be a committee wide activity to ensure inclusion.

• **Digital Health & Care Event - DigiFest2020** • **Scotland's largest health and social care conference**	1-11th December 2020
• Celebrating the best of digital health 2020 service development and research – poster prize winners present their work (Brian McKinstry, Pat Sheridan, Sara McLaughlin, Mairead Bermingham)	8th February 2021 17:00-18:00 on BCS HQ GoToWebinar
• Data Quality Primary Care, Scotland Dr Chris Weatherburn	29th March 2021 12:00-13:00 on MS Teams
Alan Milbourne, Digital Directorate, Scottish Government	1st April 2021 joined our committee meeting
• Digitally-Enabled Workforce Alan Milbourne, Digital Directorate, Scottish Government	12th July 2021 12:00-13:00 on MS Teams
• BCS Policy and Campaign priorities 2021-2025: • Scottish Briefing	4th August 2021
• Scottish National Radiology Reporting Service • A transformational journey and adoption of CDS and AI within radiology. Jennifer Robertson, Project Manager & colleagues from Scottish National Radiology Reporting Service (SNRRS)	24 August 2021

• **Enabling access to data for research in the public good** **Research Data Scotland, Prof Roger Halliday**	**13 September 2021**
Derek Hoy Memorial Lecture with Prof Paula Procter **(followed by AGM at 2pm)**	19 October 2021 13:00-14:00
Professional Recognition in digital health & social care. **Why is professional recognition important in digital health and social care careers and what can people gain from professional membership of groups such as BCS, FEDIP, FCI, CHIME and more.** **Prof Wendy Dearing,** former Head of Workforce and Organisational Development within the NHS Wales Informatics Service **Andy Kinnear,** former NHS Chief Information Officer and Partnerships Director for Ethical Healthcare Consulting **Stephen Slough,** CIO in NHS in Dorset, formerly with Seimens **Prof Lesley Holdsworth,** Scottish Government Clinical Lead with responsibility for NMAHP **Julie Bailey, Head of Health and Care for BCS,** the Chartered Institute for IT	First of four pre-DigiFest2021 events 1 November 2021 18:00-19:30
DigiFest2021 **BCS Health & Care Scotland sponsored poster abstract prizes (winners and runners up in Service Delivery and in Research)**	1-2 December 2021 Lunchtime sessions
Hackathons – 2 Health Boards have requested support in organising events	

- We offer a unique network of people and events and see more people coming forward wanting to be involved in Making IT Good for Society

- We offer a fusion of academic, clinical, social care and industry links and have experienced leaders, aspiring professionals (students) and people in early and mid-career

- We are in key positions to support national and international efforts to promote and support the Digital Health and Care effort

- We have received greatly improved support from BCS HQ since Sarah took up post. Having a single point of contact with a well-organised member of staff able to follow up on requests is making a real difference

Treasurer's report - Sharon

![BCS logo — The Chartered Institute for IT] Health and Care Scotland

BCS Health & Care Scotland Financial Report for AGM October 2021

Sharon Levy, treasurer

This financial 2020/21 was still dominated by Covid and the restriction it imposed on our activities and plans. I must acknowledge the exceptional work of our Chair who maintained active presence and generated a lot of remote activities with minimum costs.

The expenses we did have were mainly due to accounting issues with end of last year (2019/20) in a line that relates to 'other costs general' (£1200 to engage with a 'digital author in residence').

FY 2019/20
The total budget we were given the same amount as the previous year (£4280.85) which is a generous sum to support activities across Scotland. The latest Accounts (July 2021) suggests we spent 36% of this total and we have asked to pay a few invoices in August, which I am unable to confirm action by HQ at this time. Even with the additional costs we will have a large (~2k) underspent at the end of the financial year

Budget 21/22
We were given a total operational budget of 3,809.96 to further reflect our reduced activity from last year. In total we lost 2 k from the budget we had 2 years ago.

Whist we have plans to use some of our budget to support further face to face engagement opportunities, there will be funding to support other activities too. We would welcome members' suggestions of activities, which we could support and fund in the coming year.

Sharon Levy   October 2021

Roles	2020-2021	2021-2022
Group Chair:	**Dr Katie MacLure**	KM - SL HS
Group Treasurer:	**Sharon Levy**	SL – KM MM
Group Secretary:	Not in place	
Group Inclusion Officer:	Not in place	
Early Careers Advocate:	Not in place	(EB in chat so ratify next meeting)
Other Committee Members: **(*attendees are in bold)**	- Elgar Finlay - Amy McNellis **Margaret Moore** **Elena Beratarbide** - Nicola Henderson - Ian Thompson **Kingsley Oturu** - Joy Ngai	**Maddy K** – website content **Margaret M** – continue on committee **Marion MacInnes** – join committee

AOCB none raised

Date for next meeting tbc