BCS IT Leaders Forum Cttee Meeting 5ᵗʰ September 2022

Attendees
David Miller (Chair)
Phil Crewe (Notes)
Algirdas Pakstas
Paul Chung
Shakeeb Niazi
Christos Stavroulakis
John McCarthy
Jacqui Hogan
Norman King
Jonathan Leeson
Matthew Taylor
Gill Ringland (attended to present her working group report, see below)

Apologies
Jon Hall
Ian Golding
Adrian Steele

Did not attend

Haiyan Wu

Meeting date
Although we changed this meeting to Monday, we will revert back to Tuesday's going forward

Minutes of last meeting
No changes – minutes agreed

Caution: Where dates of future events are given in this document, please be aware that these may be impacted by arrangements following the death of Her Majesty Queen Elizabeth II.

Chair report
- The 22 non-members list closed in July
- Regional policy in North – The committee decision has been communicated sponsoring events in the north but we have received no response; HQ have been advised of our actions and the reasons.
- Web site updated to include working groups; also welcome message changed
- Jon Hall and David working on proposal for publishing white papers – Jon to pick up on his return
- The committee sub group discussed the HQ Fellows recruitment drive and recommended that the ITLF continue to differentiate by focusing on Leaders rather than just Fellows and work with other groups on Leader context and activity, and indeed Leaders who are not Fellows. The committee agreed to support this recommendation.
- The second recommendation was that we review our membership criteria in the light of the changes to Fellow; Jon volunteered to look at this when he returns.

- Membership targets – will await review of membership criteria
- There is a spreadsheet in BaseCamp – it is there to indicate where you can find the documents. **ACTIONS are as follows:**
  - **All to look at documents awaiting approval, documents will be approved after 2 weeks have elapsed unless comments are posted in Basecamp to amend/reject.**
  - **All to check spam folder to ensure notifications are coming through**
  - **Jacqui to provide information on how other committees manage their document approval processes.**

Membership

Date	BCS Total FBCS	BCS Total MBCS	Total BCS	IT LEADERS FORUM BCS membership								ITLF Non BCS	ITLF TOTAL	LINKEDIN Grp Total	Notes
				M	F	U	Fellow	Profess'l	Other BCS	Overseas	Total BCS				
30/11/2018				3078	274	40	1395	1980	17	320	3392	22	3414	1632	Memsec AGM data
03/12/2020		31675									2487	22	2509	1650	Migration to SalesForce
20/01/2021	2870	33944		1705	125	437	1195	1059	13	251	2267	22	2289	1649	First data available from PowerBI
22/01/2021	3066			1869	142	477	1310	1164	31	251	2488	22	2510	1649	
09/02/2021	3073	31885		1867	142	477	1308	1164	31	252	2486	22	2508	1649	
06/04/2021	3049	32002		1859	141	476	1296	1157	23	183	2476	22	2498	1651	
07/04/2021	3049			1859	141	476	1296	1157	23	253	2476	22	2498	1664	
05/05/2021	3054	31580		1854	141	476	1295	1152	24	253	2471	22	2493	1665	
19/05/2021	2884			1723	115	443	1214	1054	13	230	2281	22	2303	1663	
04/08/2021	2890	26367		1686	122	430	1212	1015	11	227	2238	22	2260	1669	
27/09/2021	2928	26443		1701	119	434	1222	1021	11	229	2254	22	2276	1668	
23/11/2021	2924	26305		1681	120	429	1213	1006	11	224	2230	22	2252	1673	10 requests waiting to be approved
29/12/2021	2915	26250		1663	119	420	1204	987	11	222	2202	22	2224	1675	5 requests waiting to be approved
18/02/2022	2898	26001		1625	117	415	1187	959	11	224	2157	22	2179	1678	2 accepted, 5 waiting to be approved
22/03/2022	2897	25961		1609	116	409	1172	951	11	217	2134	22	2156	1677	2 accepted. 5 waiting to be approved
06/05/2022	2834	25599	47484	1575	111	404	1143	936	11	215	2090	22	2112	1680	2 accepted, 4 waiting to be approved
23/06/2022	2865	25741	47920	1575	114	399	1140	937	11	213	2088	0	2088	1683	1 accepted, 8 pending
30/08/2022	2870	26396	48952	1568	114	400	1142	929	11	214	2082	0	2082	1685	4 accepted, 1 pending

- BCS ITLF membership static but the ITLF LinkedIn group is growing
- NB The Excel spreadsheet from which the above table is an extract has been uploaded onto Basecamp and it will be updated prior to committee meetings. The above summary will be seen on Sheet 1 and the LinkedIn activity can be viewed on Sheet 2.

Budgets (DM on behalf of Paul)
- Fin Year over (end Aug)
  - Last year - 0 income, only spent £119 – underspent by £3,236; £2k for conference not charged to our accounts.
  - Current year budget – asked for £4,800, submitted but not heard back; includes £2k for conference. Mandy being away may be a cause of non-notification. **ACTION: Paul to follow up with Mandy on her return please**.

Events program (Jonathan)
- Last event (Mass Migration) went well although it looked like it may need to be cancelled when the original speaker pulled out. Jonathan was thanked for his work in rescuing the event.
- Shakeeb probably OK to run a "digital divide" event – currently looking at 10th or 17th November.
- Review of the Year and AGM – virtual event – 29th November
- Software Risk and Resilience events by Gill Ringland – date 15th November, face-to-face at BCS to an invited audience, and 6th December virtual. Note that Gill is also running a non-BCS webinar scheduled for 23rd November.

Working Groups

There are now five active working groups and Jon Hall's group is expected to start very soon making six in all and they are currently engaging with some 80 people. Progress by the groups is as follows:

- Software Risk and Resilience (Gill Ringland)
  - Presentation (placed on the Basecamp working group folder)
  - Output document (The latest version can be found on the Basecamp working group folder)
  - Two BCS events are planned and one external event (Long Finance).
  - Discussion
    - Matthew recognized the value of this activity and suggested also looking at lifecycle elements
    - Jonathan also outlined that people are relying more and more on software technology (Covid driven, amongst other things) so the risk changes
    - Paul also mentioned the book "What Went Wrong" referencing the Chemical industry
    - It was recognised that information is around but not identified, used not used, and not retained and there is therefore a need to create a cultural shift in the way in which organisations work
    - Though it would be difficult to get info sharing between organisations started, ITLF would like to take the lead / be influential in instigating a knowledge hub for this purpose.
  - **ACTION: David to request that the paper be placed on the BCS website.**
- The Future CEO (Jonathan)
  - What is the role of CIO within CxO as well as pure future CEO discussion
  - The group meets every other week; alternate with working hours and evenings
  - 2 sessions so far; 12 members.
  - Co-hosting with CIONET- they will bring some people along too
  - One of the questions to be clear is whether a pure CIO wants to be on the board for CIO conversations/CEO influence, or whether they are on a journey to CFO/COO/CEO
- Early Career Leadership (Matthew)
  - Starting 19th September; 8 members at the moment
- Nurturing Leaderpreneurs (Shakeeb)
  - Initial meeting; 9 members
  - Currently reading ToR – review in 1-2 weeks time.
- IT Leadership Modules for University Courses (Jon)
  - At the request of HQ the invitation was extended to members of the BCS Academy board; 18 members.
  - Jon will be launching this group on his return from leave.
- Collaboration space for Working Groups
  - All working groups have a requirement for collaboration space.
  - Basecamp is not a good solution because document update involves downloading updating and reloading. Also, it is not accessible to non-BCS members of working groups.
  - BCS are looking at O365 which may be an option – more info to follow.
    ACTION: David to follow up with Jonathan Jeffery.

Inclusion Monitoring (Norman)

- Jonathan Jeffery has informed us that we cannot collect 'sensitive data'. He therefor wants us to look at accessibility rather than baselining our inclusion
- Many of our events are now virtual but we may still be excluding people who cannot use virtual tech, or use it whilst the event is live
- We could ensure that every event is accessible via YouTube and that we provide a follow up mechanism for people for whom this is their only means of gaining access to the material
- Similarly, we should consider if we are inadvertently excluding people from participating in working groups by denying accessibility
- We could consider alternatives to YouTube – Quora was suggested
- **ACTION: Norman is to give some consideration to the above on behalf of the committee.**

White Papers
- David has put something together for Jon Hall re process, format etc.
  ACTION: Jon H to pick up when he is back in the hope that we can get the guidance ready for working groups who want to use it.

Election
- Jacqui, Shakeeb and Jon up for re-election
- A spreadsheet showing the re-election dates of all committee members has been placed in the For Governance folder of Basecamp
- Paul will be leaving
- **ACTION: Working Group Leaders to notify their working group members who may wish to become more involved in committee work**
- **ACTION: Phil to ensure spreadsheet is correct (approval in Basecamp and checked by Mandy), Jeremy Acklam to be re-contacted (he missed the election last year due to work pressures), and to kick of the process this month**

AOB
- 2023 conference
  - Jonathan Jeffery is looking at getting a meeting together
  - David has floated the idea that we run our own event if BCS want to broaden to non-leaders and so this will be discussed at the above meeting if appropriate
- Our next committee meeting is on Tue 18th Oct