BCS Recognition and Awards Working Group (RAWG)

Terms of Reference

Purpose

To enhance recognition for volunteers, particularly those contributing outside normal Community Board operation in Academy (education), Influence, and Registration and Standards (professional registration) within BCS. The group will also capture Honorary Fellowship (HonFBCS) nominations to ensure those making outstanding contributions to computing and the profession are acknowledged.

Key Responsibilities

1. Volunteer Recognition beyond Community Board:
   - Identify long-standing contributors to other BCS volunteer activity, including Academy, Influence, and Registration and Standards (e.g., assessors, mentors, accreditation panel members).
   - Ensure sustained contributions are acknowledged through long-service recognition.
   - Collaborate with the Community Support Committee to integrate recognition of volunteers across the BCS.
   - Ensure recognition schemes are visible and meaningful for volunteers.

2. Honorary Fellowship Nominations:
   - Identify and nominate individuals who have significantly contributed to computing and the profession.
   - Proactively seek nominees from all volunteer activity within the BCS.
   - Proactively seek nominees external to BCS volunteers, including non-members.
   - Ensure a robust nomination process, aligning with BCS Fellowship standards.

3. Engagement and Promotion of Recognition Opportunities:
   - Engage with key BCS groups (Community Board, Academy Board, Registrations and Standards Committee, Influence Board, and Community Support Committee).
   - Work with the Executive Director of Brand to ensure high visibility of awards and recognised individuals.
   - Promote success stories and raise awareness of recognition opportunities.

4. Monitoring and Continuous Improvement
   - Review and enhance recognition efforts in underrepresented areas.
   - Ensure awards are fair, transparent, and aligned with BCS values.
   - Provide a final report at the end of each cycle to inform future improvements.

Membership and Structure

- Chair appointed from the Community Board
- Members
  - Executive Director of Brand

- An additional Community Board Representative
  - A Community Support Committee Representative (if not covered above)
  - An Academy Board Representative
  - A Registration and Standards Committee Representative
  - An Influence Board Representative
  - A Council Member (if not covered above)
- Support staff
  - BCS staff member (to provide operational support, volunteer data, and coordination) – if capacity allows

Operational Cycle

- 2025 (Initial Run) six-month term to build knowledge of volunteers, establish best practices, and refine processes. April to October.
- Annual cycle, three-month window to handle nominations, recognition efforts, and reporting. Aligned with other medals and awards efforts.
- Meetings:
  - Every two weeks to ensure activity is maintained.
  - Additional meetings as needed for Honorary Fellowship reviews.
- Reporting:
  - A final report at the end of each cycle will be submitted to relevant governance boards/committees, the BCS Council, and reported by the Community Board to the Trustee Board.

For further information please contact:

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