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Tech Revolution: Why and
How professionals should use
AI agents for specific tasks

In-Person Stream

The New Age of Intelligence

AI's Rapid Development



The pace of AI has skyrocketed, yielding remarkable models like OpenAI's ChatGPT and Meta's LLaMA. This rapid evolution offers immense potential but makes it challenging for professionals to stay updated. Instead of scrambling after each advancement, using AI agents, designed for specific tasks, can make workflows more efficient. These agents empower workers to minimize redundancy, increasing their capacity for strategy on the given workflow.

Easter
1900

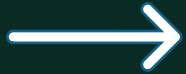


Easter
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What Are AI Agents?

Definition and Capabilities



AI agents are advanced tools designed to execute specific tasks quickly and efficiently. Unlike general chatbots, they focus on narrow objectives with high effectiveness, performing real actions like joining meetings, summarizing documents, extracting key information, and prioritizing messages. AI agents can access tools like calendars, credit cards, and coding environments to carry out assistive tasks based on their operating environment. They run continuously or as needed, pausing only when errors occur.

Professional Benefits & Why AI Agents

Autonomy: Most AI agents offer autonomy, automatically performing their duties without direct input from the controller.

Reduced Workload: Agents performing repetitive tasks allow professionals focus on creative and important tasks.

Improved Accuracy: AI agents tends to be very good at their specific duties, with little to no errors.

Personalization: AI agents can be personalized to understand and interact like it's user.

Availability: AI agents are consistently available regardless of the circumstances.

Time Efficiency: AI handling their specific tasks frees up time for professionals.

Among Others...

Implementing AI Agents

Getting Started

Starting with AI doesn't require deep expertise. Many efficient AI agents integrate seamlessly within existing tools, or are available for easy installation, simplifying your work life.

Key Questions for Consideration

What tasks can AI help me do (e.g., revamping calendars)?

What tasks do I repeat daily or weekly?

Do tools I already use now include AI features?

Can I delegate this task to a virtual assistant?

Real-World Examples

Otter.ai

Otter.ai is not just for transcriptions. It records your meetings, transcribes them, and shares instant summaries to let you know everything that happened.

GrammarlyGO

GrammarlyGO refines your writing by adjusting tone and style in real time, making your communications clearer and more impactful.

Microsoft 365 Copilot

Microsoft 365 Copilot integrates in apps like Outlook and Word, summarizing emails, generating presentations, and discovering data patterns effectively.

Final Thoughts

The integration of AI into our workflows increases productivity without sacrificing our creativity. Adapting AI agents allows professionals to use existing tools, gaining time rather than losing control. AI empowers us to streamline repetitive tasks, enabling us to focus on meaningful work. The future belongs to those who wisely choose the right AI tools, enhancing their impact rather than chasing every novelty.

