



Meeting + Purpose: BCS ESG EXTRAORDINARY GENERAL MEETING

Meeting Date, Time & Venue: 28.07.2016; 18:30; 5 SOUTHAMPTON STREET, LONDON WC2E 7HA

Chairperson: Shakeeb Niazi

Secretary: Andy Wake

Attendees: Registered

Familiar Name	Surname	Company	Member Type
Abrar	Akhtar	Tech4Startups	MEMBER
Jane	Batui		MEMBER
Jonathan	Exell	Williams Powell	MEMBER
Dawn	James		MEMBER
Peter	Lewis	Magic Cat	MEMBER
Athar	Majeed	Tyrocircle	MEMBER
John	Morton	CPM	MEMBER
Shakeeb	Niazi	N-TIRE SYSTEMS Ltd	MEMBER
Roland	Nicholas	MyBestFoot.co.uk	MEMBER
Richard	Nwanze	Net Security Training	MEMBER
Chanika	Rajakaruna	Meta Defence Labs	MEMBER
Salman	Riaz	Vialogic Consulting Services Ltd	MEMBER
Clive	Simms	Meta Defence Labs	NON-MEMBER
Andrew	Wake	AD Wake Ltd	MEMBER

Attendees: Unregistered

Familiar Name	Surname	Company	Member Type
Dalim	Basu		MEMBER
Soheir	Ghallah		MEMBER
Ian	Golding		MEMBER

	Topics, Notes, Updates and Actions	Owners & Due Dates
1	<p>Introduction</p> <ul style="list-style-type: none"> i. Shakeeb Niazi Chaired the EGM – set the agenda. ii. Andy Wake Secretary for the EGM – recorded the narrative. 	<p>Shakeeb Niazi Andy Wake</p>



2	<p>EGM Motion 1</p> <p>i. Appointment of new Interim Chair Person. Shakeeb Niazi informed the members present that he is standing down as the temporary Chair Person of the BCS ESG and Dalim Basu nominated John Morton for this position. This was seconded by Peter Lewis. There was no opposition. John Morton was unanimously voted in as the Interim Chair Person of the BCS ESG from immediate effect.</p>	<p>Shakeeb Niazi Peter Lewis John Morton All Members Present</p>
3	<p>Chair Person's Opening Address</p> <p>i. John Morton provided his vision for BCS ESG and the group will help Start-ups:</p> <ul style="list-style-type: none"> a. Expert Engineering Systems advice and support by subject matter professionals. b. Creative Systems advice and support by IT and technology professional. c. Innovation advice and support working with Innovation Hubs and Academia to nourish and grow fertile minds. d. Technology Mentoring, Coaching and Support by trained mentors working with subject matter professionals. e. Business Mentoring, Coaching and Support by trained mentors working with subject matter professionals. 	<p>John Morton</p>
4	<p>Tech Mentoring Mondays (TMM)</p> <p>i. Shakeeb Niazi provided a recap of TMM to date:</p> <ul style="list-style-type: none"> a. Subject Matter and Keynote Speakers b. Speed Mentoring c. Feedback Loop <p>ii. Peter Lewis provided some TMM attendee statistics ranging from 20 to 55 attendees with a 35 attendee average (<i>arithmetic mean</i>).</p> <p>iii. John Morton stressed the need for this continue in a structured framework resourced by experienced mentors and subject matter experts:</p> <ul style="list-style-type: none"> a. Business and Commercial b. Legal and Intellectual Property c. Sales and Marketing d. IT, Engineering and Digital <p>iv. Group discussion about TMM ensued until the matter of the CTO in Residence was raised.</p>	<p>Peter Lewis Shakeeb Niazi John Morton</p>
5.	<p>CTO in Residence</p> <p>i. John Morton explained the BCS ESG CTO in Residence concept and said a briefing paper has been created and the BCS ESG sub-website within BCS website has information and FAQs relating to CTO in Residence. The CTO in Residence will be engaged for a 3 months probationary period. BCS ESG CTO in Residence USP is</p>	<p>John Morton Peter Lewis Shakeeb Niazi</p>



	<p>the access to the BCS talent pool, experience and knowledgebase. This can be commercialised, so John Morton will lead this with the Leadership Team and create the Business and Organisational Plan.</p> <ul style="list-style-type: none"> ii. John Morton said for those interested in CTO in Residence and IoT John Morton recommended LORA WAN - https://www.lora-alliance.org/. (LoRaWAN™ is a Low Power Wide Area Network (LPWAN) specification intended for wireless battery operated Things in regional, national or global network). iii. John Morton said the BCS ESG were engaging with Idea London Accelerator http://www.idea-london.co.uk/ and this relationship needs to be developed. iv. Peter Lewis and Shakeeb Niazi spoke about the challenge of recruiting CTO's in Residence, vetting and validating. John Morton and the BCS ESG Leadership Team will develop this further. v. Peter Lewis and John Morton provided an overview of accelerator partnership Set² (http://www.setsquared.co.uk/). BCS ESG have already engaged with this organisation. A MoU for BCS ESG and Set² is the next step. MoU's are being created for programmes in Guildford, Basingstoke and Southampton. vi. Shakeeb Niazi said that he has been developing strategic partnering relationships with other accelerators and academia, citing FFWD London speed mentoring and said that MoU's were being prepared and these need a Champion to continue to build these relationships. vii. Group discussion about CTO in Residence ensued until the Mentoring Start-ups and Commercialisation was raised. 	
<p>6.</p>	<p>Mentoring Start-ups and Commercialisation</p> <ul style="list-style-type: none"> i. Shakeeb Niazi explained his views on Mentoring Start-ups and Mentors, feeding into TMMs, Speed Mentoring for Accelerators and others. Social Enterprise Business Engagement is a key factor and the framework for this including MoUs are currently been formulated. ii. John Morton said that Social Enterprise Businesses should be a focus for the TMMs and commercialisation of this business model needs exploring. A business model including two key elements: <ul style="list-style-type: none"> a. an operating strategy that includes internal organizational structure and external partnerships that are crucial for creating the organization's intended impact; and, b. a resource strategy that defines where and on what terms the organization will acquire the resources (financial and human) it needs to do its work. <p>*The business model for a social enterprise is the channel that the social entrepreneur converts inputs into outcomes; the generation of both social value (measurable impact) and economic value (revenue).</p> iii. A discussion ensued around charities, social enterprises and commercialisation BCS ESG's offering, including how TMMs and Mentoring in general can add chargeable value. 	<p>Shakeeb Niazi John Morton</p>



	<ul style="list-style-type: none"> iv. Shakeeb Niazi summarised the Pit Stops approach he has been trialling and would like to develop further. v. John Morton said he would review the status of the BCS ESG engagements and relationships with the organisations secured over the last year. vi. John Morton said BCS ESG's Mentoring currently holds no liability, but this will change if it is commercialised. Risks will need mitigating including but not limited to professional indemnity insurance. CTO in Residence currently is liable for losses, so risks need to be identified, managed and mitigated. vii. Group discussion about commercialisation of BCS ESG Mentoring and CTO in Residence ensued. 	
7.	<p>Moving Forward</p> <ul style="list-style-type: none"> i. Business and Organisational Strategic Planning. ii. Governance and Administration Planning. iii. Review Lessons Learned. iv. Expand Education and Academia. v. On-Campus Commercialisation of Technologies. vi. PR – Linking Small Creative Businesses with Large Organisations. vii. Marketing – Blogging. viii. Retail – Tech Product Opportunities for Start-ups in UK. ix. Cyber Security for the Fourth Industrial Revolution. x. Facilitation and Support for Entrepreneurs pitching to CTOs, CIOs and CSOs of Large Organisations. xi. Commercial Website for BCS ESG. xii. Lightweight CRM – Salesforce? xiii. Branding Considerations and BCS Constraints. xiv. Scaling BCS ESG's Commercialisation and Positive Drivers for BCS' Charter. xv. BCS ESG Leveraging Existing Relationships with Academia and Further Education Providers. xvi. Partnering BCS Dev Ops and other BCS Specialist Groups. <p>* The above points i and ii will commence on Tuesday, 2nd August 2016.</p>	John Morton All Members Present
8.	<p>Appointment of BCS ESG's Committee's Roles</p> <ul style="list-style-type: none"> i. Please refer to the BCS ESG Committee Roles, 29.7.16 Organisational Chart attached. ii. Shakeeb Niazi is continue to drive the growth of the BCS ESG Group using Discount Promo Codes and other incentives. iii. Ian Golding offered his time over the next 2-3 months to help anyone in the BCS ESG Committee focusing on delivery of Operational Excellence. iv. Andy Wake offered his strategic business planning services to help John Morton draft BCS ESG's Governing Plans for review by the Committee. 	Shakeeb Niazi Ian Golding Andy Wake All Members Present
9.	AOB	John Morton



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	<ul style="list-style-type: none">i. Tech Mentoring Mondays to include Legal and Intellectual Property Specialist Subjects. Details to follow.ii. 14th-15th October 2016, Jesus House IT Week Event. BCS ESG Group Members are encouraged to take part. Details to follow.	
10.	Close At 20:25 Shakeeb Niazi informed the members that the EGM was closed.	Shakeeb Niazi